

SOFIA BESIL

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EDUCATION

Bachelor of Health Science

University of Florida | Gainesville, FL

Major: Health Science

Minor(s): Health Administration, Mass Communications

Relevant Coursework: Health Policy, Health Informatics, Health Economics, Foundations of Business Analytics & Artificial Intelligence (AI), Public Health Management and Leadership

May 2026

Upper Division GPA 3.91

SKILLS

Python Programming Language, Social Media Marketing, Staff Management, Adobe Creative Premiere, Bilingual (English and Spanish), **AI Literacy**

RELEVANT EXPERIENCE

Office Medical Assistant - Multidisciplinary Diagnostic and Training Program

02/2025 – Current

University of Florida in the College of Medicine | Gainesville, FL

- Organized patient appointments and maintained accurate medical records for multidisciplinary teams.
- Conducted patient intake, collected medical histories, and prepared exam rooms for diagnostic procedures.
- Organized program documentation, coordinated training materials, and ensured compliance with confidentiality standards.

Front of House Employee

01/2024 – 08/2024

Chick-Fil-A | Gainesville, FL

- Greeted customers and provided friendly customer service.
- Informed customers of daily specials, menu items, and restaurant policies.
- Maintained cleanliness of the dining area by clearing tables and wiping down surfaces.

Receptionist and Media Manager

01/2020 – 07/2022

Instyle Beauty Salon | Homestead, FL

- Scheduled appointments and created social media promotions for clients, customers, and other visitors.
- Assisted in maintaining office supplies inventory by checking stock to determine inventory level.
- Provided administrative support to staff members including typing letters, filing documents, scanning, and copying.

ADDITIONAL EXPERIENCE

Honors Thesis Research Student

01/2025 – 05/2026

University of Florida | Gainesville, FL

- Researching AI Chatbots in pursuing tailored content tutoring to enhance student outcomes.
- Designing and analyzing studies on AI-driven tools in education, including data collection and interpretation.
- Presenting findings through reports, journal submissions, and academic conferences.

Administrative Marketing Volunteer

05/2024 – 02/2024

HCA Healthcare Inc. | Gainesville, FL

- Assist in designing promotional materials such as medical flyers, brochures, and pamphlets.
- Organize patient and staging events to create visibility for the organization's achievements and services.
- Collaborate with internal teams to ensure effective implementation of marketing plans.

Medical Shadowing

06/2022 – 05/2023

UF Health Shands Hospital | Gainesville, FL

- Gathered 98 virtual shadowing hours by listening to lectures by physicians, surgeons, PAs, RNs, CPRNs, administrators, and more.

AWARDS/HONORS

University Scholars Program Recipient 2025 – 2026

Public Health and Health Professions Honor Program 2024 - 2026

Bright Futures Scholarship Recipient 2022 - 2026

Hispanic Scholarship Fund Recipient 2023

Rotary Scholarship Recipient 2022

American Business Women's Association Scholarship Recipient 2022